

Sutton upon Derwent Parish Council

**Minutes of the Parish Council Meeting
held on Monday 18 August 2014 at 7.30pm at Sutton upon Derwent Village Hall**

Present:-

Chairman: Cllr Kirby
Councillors: Street, Stephenson, Rogers
Clerk: Mrs V Nicholson
Ward Councillors: Cllr Lane
Parishioners: Mr T Watson, Mrs P Penny

89/14. To record any Apologies for Absence

Cllr Green & Cllr Davis

90/14. To record any Register of Interests

Cllr Rogers declared a personal interest in items 96/14 a & b

91/14. To hear any matters raised by attending Parishioners with the consent of the Chairman (10 minutes maximum)

Mrs Penny thanked members of the Parish Council for their efforts clearing the tree stumps and tidying the area at the junction of Main Street and Sandhill Lane. The Clerk will write a note of thanks to Mr Ward for his help and use of his tractor and clearing the debris. – **Action VLN**

92/14. To approve the minutes of the previous meeting and release for publication if approved

a) August 2014 Minutes

It was proposed by Cllr Stephenson and seconded by Cllr Street and agreed by all that the minutes be approved and signed in readiness for publication - **Action VLN**

93/14. To discuss any matters arising from the minutes of the previous meeting:

a) Neighbourhood Plan

The Clerk advised that the draft questionnaire had been sent to Jessica Hobson & Caroline Grant at ERYC for their approval and she awaited a response. The Clerk is to put a note in the parish newsletter advising parishioners and other interested parties that the questionnaire would shortly be delivered to each house in the village and all interested parties and if there is anyone else who would like a copy they can obtain the same by applying to the Clerk. – **Action VLN**

b) Clerk's contract and holiday entitlement

The Clerk has received a proforma contract from ERNLLCA and she forwarded it to all Councillors at the end of July, they did not seem to have received her email so the Clerk agreed to resend it for their consideration. – **Action VLN**

The Clerk has contacted ERNLLCA for advice regarding paying holiday pay to the temporary Clerk, she awaits a response and will chase Alan Barker – **Action VLN**

c) Parish Council website

The Chairman has advised Mr Wise that the Parish Council plan to change on to a new website and that Cllr Davis will be contacting Mr Wise to make the changes required. – **Action HD**

It was agreed that it would be nice to ask parishioners, and also the school for photos of the village for the new website, the clerk will put a notice in the newsletter and notices in the notice boards – **Action VLN**

d) Boundary commission proposal for Hull

In March, Hull City Council decided to establish a commission to look into what it sees as its restricted administrative boundaries and determine potential solutions – including a boundary extension.

In response to this, East Riding of Yorkshire Council resolved unanimously to strongly resist any attempts by Hull City Council to expand its boundary into the East Riding and to hold a referendum this September in the 12 parishes most likely to be affected by any boundary change.

East Riding residents who don't live in the 12 parishes could still be affected by the proposals. They can have their say on the issue by completing and returning a consultation form that will be published in September's edition of Your East Riding.

Hull City Council's commission was set up without prior discussion or consultation with East Riding of Yorkshire Council, or in relation to the four options the commission has been asked to look into. The options are:

· extend the city council's boundaries to include the wider 30-minute Hull-travel-to-work area (which would

include Withernsea, Hornsea, Beverley, Market Weighton and Brough)
· create a single authority combining Hull and East Riding councils
· extend the city's boundaries to include surrounding towns and villages in the East Riding
· keep the two existing councils but combine functions such as planning, tourism, economic regeneration and general administration.

No town or parish councils exist in the city of Hull, unlike the East Riding which is fully parished.

East Riding of Yorkshire Council's referendum will provide an opportunity for voters in the 12 parishes to have a say on their future and to influence future decision-making processes – therefore it is very important that people exercise their vote in the referendum. The parishes involved in the referendum are Anlaby with Anlaby Common, Bilton, Cottingham, Elloughton-cum-Brough, Hedon, Hessle, Kirk Ella, North Ferriby, Preston, Swanland, Welton and Willerby.

Boundary referendum details

The referendum in the 12 parishes will be a postal vote, with ballot papers being sent to the home addresses of eligible voters from Monday 8 September. The ballot papers need to be returned in pre-paid envelopes or handed in to council customer service centres, leisure centres or libraries in the listed parishes by Friday, 26 September. The count will take place on Monday, 29 September with the results announced shortly after.

There will be two questions on the ballot papers. The first will ask whether electors think the boundaries of Hull City Council should be extended to include the 12 parishes. The second question will ask whether voters think Hull City Council should be allowed to build upon land it owns in the green open spaces separating Hull and the towns and villages in the East Riding.

East Riding of Yorkshire Council has sought for many years to protect the green open spaces from being built upon but this is now being opposed by Hull City Council which wants to develop land it owns in these areas.

The Clerk is to put a note in the notice board and also in the parish newsletter to make parishioners aware.
– **Action VLN**

94/14 Agenda items

a) Village maintenance schedule

It was agreed that the Clerk will bring this to every meeting and keep it up to date so that at a glance the Parish Council can see what issues have been dealt with and which remain outstanding. – **Action VLN**

b) Wheldrake Village Design Statement

This was noted with interest

c) Dog fouling

Reports have been received of a problem with dog fouling in the village. The Clerk will contact the dog warden at ERYC to request lamp standard stickers, a stencil for the pavements and spray paint. She will also put a note in the newsletter and the notice boards. – **Action VLN**

d) Authority for Autela to deal with Inland Revenue for Parish Council payroll

This was discussed at length and it was proposed by Cllr Stephenson, seconded by Cllr Street and agreed by all that the Parish Council would cease to use Autella for its payroll in the future.

e) Speeding vehicles through the village

Complaints have been made of vehicles speeding at various places in the village including Sandhill Lane and Main Street. The Clerk is to contact ERYC to request that golden rivers are used to capture information and deal with the speeding problems. It was agreed that the Clerk could also request that ERYC investigate the possibility of speed reactive signage being used in the village. It was also noted that the sight line for vehicles egressing Rowan Lodge and Sandhill House on Sandhill Lane are very poor and this needs addressing with ERYC – **Action VLN**

f) Anglers Car Park (The Willowgarth)

The untidy state of the Willowgarth was discussed at length. As the Amalgamation of Anglers have not made any efforts to tidy the land it was suggested that the Press be contacted. The Chairman is to make some further enquiries in this matter before taking any further action – **Action PK**

g) Blocked road drains

The Clerk is to chase Steve Roberts of ERYC once again to find out when the gulleys will be cleared. – **Action VLN**

h) Subsidence in Carlton Road

It was reported that ERYC are due to repair a collapsed drain in Carlton Road.

i) Lifestyle Projects

The children have not commenced any of the activities they were planning as yet and the Chairman has had no further contact from them.

95/14 To note and approve the Monthly Financial Report for August 2014

The monthly financial report for August 2014 was tabled and passed round and the Chairman read out the figures. It was proposed that these be approved by Cllr Rogers and seconded by Cllr Street and agreed by all.

To note and approve any Requests for Payment and any other requests for payments received

a) Mrs V Nicholson £188.40 salary for July 2014

It was proposed by Cllr Rogers and seconded by Cllr Street and agreed by all that this payment be made.

b) HMRC for PAYE tax £44.80 for July 2014

It was proposed by Cllr Rogers and seconded by Cllr Street and agreed by all that this payment be made.

c) Mrs V Nicholson £188.40 salary for August 2014

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d) HMRC for PAYE tax £44.80 for August 2014

It was proposed by Cllr Rogers and seconded by Cllr Street and agreed by all that this payment be made.

e) Stationary, stamps and ink £26.36

It was proposed by Cllr Rogers and seconded by Cllr Street and agreed by all that this payment be made.

f) Autela Limited for processing payroll for July, August & September 2014 £27.00

It was proposed by Cllr Rogers and seconded by Cllr Street and agreed by all that this payment be made.

It was also proposed by Cllr Rogers and seconded by Cllr Street and agreed by all that a payment is made to Trevor Lee for grass cutting on the playing field for £350.00.

96/14 To note and process any Planning Matters

a) 13/03674/PLF Retention of one and a half storey extension at Browney Hill for Mr & Mrs Castle

It was proposed by Cllr Street that the Parish Council had no observations to make this was seconded by Cllr Stephenson

b) 14/02049/PLF Erection of a conservatory at Blacksmiths Cottage, Main Street, Sutton Upon Derwent for Mr & Mrs Pheby

It was proposed by Cllr Street that the Parish Council had no observations to make this was seconded by Cllr Stephenson

97/14 To hear and note any correspondence matters

All correspondence received by the Clerk was tabled and noted

98/14 To conduct any other business by consent of the Chairman

Cllr Rogers reported that two of the footpaths are practically impassable. The public footpaths between Wynam Lane and Pylon Corner and the footpath from Gravel Pit Farm to the Leatherdog are difficult to walk because the hedgerows which they run along side have grown very wide at the base and the land lies in such a way that it has become difficult to cut the grass. The Chairman will investigate – **Action PK**

The Clerk reported that she was dealing with a request from Brad Webster at ERYC to provide various information for the Grant for the emergency chest.

It was proposed by Cllr Rogers that the Health & Safety policy be adopted by the Parish Council as previously agreed when the Equality Policy was adopted. This was seconded by Cllr Street and agreed by all.

99/14 To fix the date and time of the next meeting

Monday 15 September 2014 at 7.30pm

There being no other business the Chairman closed the meeting at 9.25pm