**Sutton upon Derwent Parish Council**

**Minutes of the Parish Council Meeting**

**held on Monday 20th January 2020 at 7.30pm at Sutton upon Derwent Village Hall**

**Present:-**

Chair: Cllr A Hardcastle

Councillors: Cllrs M McCaffrey, T Cox, M Floyd, E Smith, M Piercy

Ward Councillors: Cllr P West

Clerk: Mrs Yvonne Eggleston

3 parishioners were present

**001/20 To record any Apologies for Absence –** Cllrs M Lovatt, K West, D Sykes

**002/20 To record any Register of Interests –** None

**003/20 To hear any matters raised by attending Parishioners with the consent of the Chairman**

1. **minutes maximum) –**

 After a complaint from a parishioner about the state of the verge on the approach to Sutton Bridge,

 Streetscene informed him that it would be dealt with in November of last year. There is no evidence

 of any cutting having been done. Mr C Smallwood subsequently volunteered to carry out the works.

 It was asked if anything could be done about the untidy condition of the Fishermen’s Car Park.

 The Clerk confirmed that she will write to the Angling Society asking that they cut the overgrowth

 down now that the highways side is being addressed. **Action - YE**

 It was pointed out that Yorkshire Water’s licence at the treatment works in Melbourne is shortly up

 for renewal. Although Yorkshire Water have been asked why the storm holding tank was not put

 in as per the proposal, an answer has never been received. It is felt that this omission makes the

 works not fit for purpose. A new plan of action needs to be put in place as soon as possible.

 It was proposed that the Drainage/Flooding Committee be reconvened with a new Chair and that

 past members be invited to a meeting to update the new Parish Councillors.

 Proposed: Cllr Floyd Seconded: Cllr Piercy

**004/20 To approve the minutes of the previous meeting and release for publication if approved:**

 Proposed: Cllr Piercy Seconded: Cllr Smith, that the minutes be approved and signed

 in readiness for publication. All in favour. **Action – YE**

**005/20 To discuss any matters arising from the minutes of the previous meeting:**

 **137/19 i) Vehicle Speed Survey** – despite a request for data from the survey, there has not been

 any response. It was agreed that the head of the Asset Strategy Team be contacted directly.

 Both the Parish Council and the School are ready and eager to proceed with the appointment of

 a school crossing patrol, this cannot be done until ERYC acknowledge the need, which the data

 would indicate. **Action - YE**

 **006/19 iv) Dog fouling in the village** – smaller posters are now ready and will be going up around

 the village. **Action - MP**

 **011/19 i) Emergency Plan and Emergency Box** – this will be finalised. **Action - AH**

 **086/19 i) Village Taskforce Walkabout** – the Clerk has not received an adequately updated

 schedule from ERYC. **Action - YE**

 **109/19 ii) Request for the creation of allotments** – although there has been an increase in the

 number of interested parties to have an allotment, which would allow for the lobbying of such a

 provision, there is a lack of available land. Interested parties will be referred to Wilberfoss

 Allotment Society where it is understood that there are available plots. **Action – YE**

 **141/19 i) Wild flower seeding** – it was agreed that this will be carried out in the Spring.

 **Action – MF**

 **157/19 i) VE Day Celebration Event –** the Village Hall Committee will be holding a party on

 Saturday 9th May. The Parish Council will work with them and also look to hold an activity on

 Friday 8th May, which is VE Day and has been declared a Bank Holiday.

 **157/19 ii) Village Hall Event** – as part of Village Hall Week, there will be an Open Afternoon at

 the Village Hall on Saturday 25th January. The Parish Council will be present in an effort to

 promote itself and the work that it does. A Mission Statement has been drafted outlining its’ aims

 and objectives. Bullet points on how the objectives are being achieved will be added. It was

 proposed that the document be adopted. Proposed: Cllr Floyd Seconded: Cllr McCaffrey

 The Clerk will check with John Newlove what the arrangements are for Saturday’s event.

 A presentation and literature will be prepared.

 **006/20 Agenda Items**

 **i) Closure of Hagg Bridge** – the bridge is due to be closed on Monday 3rd February. ERYC have

confirmed that signage will be placed at Grimston Bar notifying motorists of the closure and that

 there is a diversion in place. However, they do not think it is necessary to have any signage further

 afield, even though this would encourage motorists, and particularly HGV drivers, to find an

 alternative route away from Sutton and Elvington. The Clerk is in contact with Elvington Parish

 Council and together they will lobby ERYC for a more sensible approach to the issues involved

 with large vehicles negotiating tight turns in both villages. The Parish Council will continue to

 proactively pursue efforts to manage traffic through the parish in a safe and appropriate

 manner. **Action – YE**

With the temporary closure of the bridge, it will not be necessary to have the Police speed vehicle

 at the southern end of the village. It will be suggested that it is moved onto Sandhill Lane, as

 speed is also an evidenced issue on that road.

**007/20 Children’s Playing Field Work Group** – all issues in the Annual Report of the Playing Field 2019

 have been compared with those in the 2018 report. In 2018 there was an overall risk of Medium.

 The current overall risk is now at Low. Cllr Hardcastle thanked Cllr Smith and his team of

 volunteers for their hard work which has resulted in not only improving the look and aesthetic of

 the Playing Field but also making it safer, as evidenced through the annual report.

 The Risk Assessment for the use of the Playing Field is almost complete. **Action – ES**

**008/20**  **To note and approve the Monthly Financial Report for December 2019**

 Proposed: Cllr Piercy Seconded: Cllr Smith. All agreed.

 **To receive and note expenditure against precept to date** – received and noted.

 **To note and approve any Requests for Payment and any other requests for payments**

 **received:**

1. Clerk’s salary - £229.45
2. Income Tax - £44.80

3) Village Hall Room Hire - £177.00

4) First Responders - £78.75

5) Reimbursement to PC for Playing Field repair materials - £673.97

6) Microsoft 365 subscription - £59.99

 Proposed: Cllr Floyd Seconded: Cllr Cox. All agreed that the payments be made.

 **009/20 To note and process any Planning Matters**

 None

 **Notices of decisions received:**

None

 **010/20 To hear and note any correspondence matters**

 A request has been received from the school to plant flowers in a trough on the grass verge

 around the tennis courts.

 The children would maintain this area. The Parish Council are happy to fund a trough but need

 To obtain permission from the relevant owner of the land. Ownership will be checked by the

 Clerk. **Action – YE**

 **011/20 To conduct any other business by consent of the Chairman**

 Cllr Floyd asked if Sustainability should be made an agenda item. He put forward a number of

 ideas to make the village sustainable. A lengthy discussion followed during which it was agreed

 that the greatest risk was from flooding as a result of heavy rainfall. It was suggested that a

 working party of like-minded people be set up to look into grants and other funding opportunities

 to introduce methods of making Sutton upon Derwent more sustainable. Sustainability targets

 would be set up using short/medium and long term goals. There would be a need to set up a

 vision. This will be promoted at the Village Hall Open Afternoon.

 Cllr West was asked if he would identify an officer at ERYC who is responsible for sustainability

 in the community.

 Cllr Floyd will prepare a report for the next meeting.

 **Action – MF, PW**

The Clerk confirmed that cctv footage had been checked for vehicles passing through the village

 sounding their horns in the early hours of Sunday mornings. Although the cameras picked up

 sightings of vehicles, it was not possible to identify the cars, the registration plates or hear any

 sound. This will be monitored. Any information as to the identity of the car and/or its driver will

 be appreciated.

 **012/20 To fix the date and time of the next meeting.**

 Monday 17th February 2020 at 7.30pm.

 There being no other business, the meeting closed at 9.50pm.