

Sutton upon Derwent Parish Council

Minutes of the Parish Council Meeting held on Monday 21 July 2014 at 7.30pm at Sutton upon Derwent Village Hall

Present:-

Chairman: Cllr Kirby
Councillors: Street, Green, Davis, Stephenson
Clerk: Mrs V Nicholson
Ward Councillors: Cllr West
Parishioners: Mr T Watson, Mr M Curtis
Other visitors: PCSO Gareth Ludlow

77/14. To record any Apologies for Absence Cllr Rogers

78/14. To record any Register of Interests

- a) None
- b) None

79/14. To hear any matters raised by attending Parishioners with the consent of the Chairman (10 minutes maximum)

Mr Curtis asked the Parish Council to approach the Amalgamation of Anglers to put together a work party to tidy up the Willow Garth as they have done this at another angling site recently. The Clerk is to write to the anglers suggesting this – **Action VLN**

Mr Curtis asked if the Parish Council has heard back from ERYC regarding the proposals in the local plan for Elvington. The Chairman explained that he had written to COYC from the Parish Council stating their concerns, he asked the Clerk to send copies of these letters to the planning department at ERYC. The Parish Council feels that anything which affects Elvington is likely to have a direct affect on Sutton upon Derwent – **Action VLN**

The Chairman advised that Ian Donaldson from ERYC would be attending on Wednesday to look at the state of the gully's and the verge cutting at Willow Garth.

PCSO Ludlow said that he had nothing new to bring to the Parish Council's attention this month. The Parish Council reminded him about the problem of youths tearing around in cars at night time, he will make the team who work in the evenings aware of the situation. There had been an attempted burglary on Sandhill Lane and PCSO Ludlow reiterated the importance of locking doors and windows when out in gardens in the summer months.

80/14. To approve the minutes of the previous meeting and release for publication if approved

a) June 2014 Minutes

It was proposed by Cllr Green and seconded by Cllr Stephenson and agreed by all that the minutes be approved and signed in readiness for publication - **Action VLN**

81/14. To discuss any matters arising from the minutes of the previous meeting:

a) Neighbourhood Plan

Councillor Davis had met with the Head of the Primary School. The children have put forward their comments with hopes for the future of the Village and they were all very positive. It was agreed that these should be taken into account when formulating the Neighbourhood Plan. The Clerk had prepared a draft questionnaire following the meeting on Wednesday 16 July. She is to circulate this to all councillors for their comments. Once a final draft is agreed the Clerk is to send this to ERYC for approval before being distributed around the village – **Action - VLN**

b) Request from the Clerk regarding her salary pay scale

It was resolved to discuss the matter in the absence of the Public at a meeting directly following the current meeting on the grounds that it is not in the Public interest to disclose the personal business of Staff.

c) Parish Council Website

It was proposed by Councillor Davis that the Parish Council would produce a new website in order to save on costs. The cost of hosting will be around £8 per annum and the website will have a common theme with other East Riding Parish Councils. Councillor Davis is to liaise with the Clerk and with Chris Wise and be responsible for setting up the new website. The Chairman will let Mr Wise know what decision had been made **Action: HD/VLN/PK**

82/14 Agenda items

a) Request from Sutton upon Derwent Council of Management to hold a Classic Car Show on Sunday 10th August and to use the Beacon Green.

The Parish Council agreed. The Clerk will inform Mr Newlove. – **Action VLN**

b) Bank account signatories

It was agreed that Cllr Green would become a signatory on the Charities account in place of Cllr Gill who has resigned. The Clerk will complete the forms and pass them to Cllr Green to take to the bank – **Action VLN & BG**

c) Playing field

It has been agreed that two children from the village will paint the play equipment as part of the Police run lifestyle project. They are trying to source some free paint. Another child has asked if she can do a mosaic and put up some bird boxes at the playing field. The chairman is waiting for some more information from her before she goes ahead with the project.

The hedge at the entrance to the playing field needs to be cut, the Clerk is to contact Wendy Platt at Carter Jonas in this regard. – **Action VLN**

d) Public footpaths

There are a couple of minor tasks to complete which Cllr Green and the Chairman shall attend to. **Action PK & BG**

The Clerk is to contact Lesley Whitehead of ERYC to find out if we have applied for the allowance for cutting the paths this year – **Action VLN**

e) Highway matters

Many of the road gulley's are blocked with vegetation which needs to be cleared. These have already been reported to EYRC but nothing has been done. The Clerk is to raise this with Dave England of EYRC. **Action: VLN**

The manhole cover outside 1 St Vincent's Close rattles and moves around. The Clerk is to raise this with EYRC. **Action: VLN**

There is a collapsed drain outside Field House opposite the Village Hall. This was identified back in December but nothing has been done. The Clerk is to raise this with EYRC. **Action: VLN**

The Clerk advised that the pavement which runs from Browney Hill to Derwent Farm is still in a poor state and needs to be cleared. It was agreed that she could contact the Community Payback team in this regard. **Action: VLN**

83/14 To note and approve the Monthly Financial Report for July 2014

The monthly financial report for July 2014 was tabled and passed round and the Chairman read out the figures. It was proposed that these be approved by Cllr Street and seconded by Cllr Davis and agreed by all.

To note and approve any Requests for Payment and any other requests for payments received

a) W J Ward £492.00 for half yearly grass cutting on Beacon Green

It was proposed by Cllr Davis and seconded by Cllr Green and agreed by all that this payment be made.

b) R.Sherbourne & Son, £54.00 for cutting playing field with flail mower

It was proposed by Cllr Davis and seconded by Cllr Green and agreed by all that this payment be made.

It was also proposed by Cllr Street and seconded by Cllr Davis and agreed by all that a payment is made to ERNLLCA for the subscription for £266.46 as this had not been dealt with previously.

84/14 To note and process any Planning Matters

Decision received 14/01464/PLF Erection of porch at Windrush, Main Street for Mr. & Mrs. Egglestone – Granted subject to conditions - Noted

85/14 To hear and note any correspondence matters

All correspondence received by the Clerk was tabled and noted

86/14 To conduct any other business by consent of the Chairman

It was noted that the Anglers are no longer using their car park but instead parking on the highway verge. The Clerk is to raise this with Mr. Hutchinson. – **Action VLN**

Councillor West advised that the Boundary Commission is planning to extend the boundary of Hull to take in part of the East Riding up to and including Market Weighton. She said that this would deem the county of East Riding unviable. The Clerk is to gather some more information on this matter. – **Action VLN**

87/14 To fix the date and time of the next meeting

Monday 18 August 2014 at 7.30pm

There being no other business the Chairman closed the meeting at 9.25pm

88/14 Staff Matters

Item discussed in the absence of the public in accordance with resolution 81/14

It was agreed that the Clerk be issued with a Contract of Employment. She is to obtain a pro forma contract and send it to all Councillors prior to the August meeting.

It was proposed by Councillor Davis that the Clerk's pay be increased in accordance with the NALC guidelines and this was seconded by Cllr Street and agreed by all.

The Clerk advised that Autella had asked her if they could pay Chris Worrall, the temporary clerk, holiday pay as per legislation. Advice will be sought from ERNLLCA on this matter. **Action:VLN**