**Sutton upon Derwent Parish Council**

**Minutes of the Parish Council Meeting**

**held on Monday 1st March 2021 at 7.00pm via Zoom**

**Present:-**

Chair: Cllr M McCaffrey

Councillors: Cllrs A Hardcastle, T Cox, M Lovatt, A Patient, N Baines, S Mowbray

Ward Councillors: Cllrs K West

Clerk: Mrs Yvonne Eggleston

Residents: Mr James Newman

**023/21 To record any Apologies for Absence –** Ward Cllrs P West, D Sykes

**024/21 To record any Register of Interests –** None

**025/21 To approve the minutes of the previous meeting and release for publication if approved:**

 Proposed: Cllr Baines Seconded: Cllr Cox, that the minutes be approved and signed

 in readiness for publication. All in favour. **Action – YE**

**027/21 Agenda Item**

 **v) Devolution** – Cllr McCaffrey welcomed Mr James Newman who has been appointed the Chair

 of the new Hull & East Yorkshire Local Enterprise Partnership.

 This will not be a merger but a collaboration which will bring more funding to the region. The two

 councils will remain the same, but join forces for economic growth which will improve employment,

 transport , housing and infrastructure. An Administrative Mayor for the partnership would be

 appointed, working with the CEO of ERYC and the Mayor of Hull.

 The consultation period will take 6-8 months and will begin within two months of the May elections.

 Mr Newman left the meeting at this point after Cllr McCaffrey thanked him for his input.

**026/21 To discuss any matters arising from the minutes of the previous meeting:**

 **Action Log:**

 **077/20 iii) Beacon Green Planters** – the Clerk will remind the contractor to contact

 Cllr Lovatt. **Action – YE**

 **066/20 i) Flooding/Drainage** – the Clerk will ask Carter Jonas what steps the farmer has or is

 taking to resolve the flooding at the top of Wynam Lane. **Action YE**

 **090/20 ii) Usage of bin near Sutton Bridge** – the Clerk will respond to the landowner’s

 response.

 **090/20 iii) Hagg Bridge update** – the Parish Council has been informed that the completion date

 for the works is now 31st March 2021..

 **103/20 iii) Parish Plan** – the Chairman thanked Cllr Mowbray for printing the Parish Plan

 questionnaire. Hard copies of the plan have been distributed and it is available on Survey

 Monkey. A closing date of Monday 8th March was agreed on.

 **142/20 ii) Litter bin at Gravel Pit Corner** – the Clerk has met with ERYC to discuss the siting of

 litter bins at Gravel Pit Corner and on Sandhill Lane. ERYC have agreed in principle but suggest

 that the situation is monitored. The Clerk has requested the relevant paperwork for ordering the

 bins. ­­­

 **005/21 i) Dog Fouling** – bag dispensers have been priced at £80. It was proposed to trial one

 on Sandhill Lane. Proposed – Cllr Hardcastle Seconded: Cllr Baines

 The Clerk will approach Streetscene for permission to site a dispenser. **Action – YE**

 **016/21 iii) Alarm/bird scarer** – ERYC have confirmed that it is not in their area. The Clerk

 has left a message with City of York Council. The department responsible for noise pollution is

 not currently carrying out site visits.

 **061/21 v) Broadband Costs** – a meeting with KCom has been set for Monday 8th March.

 **027/21 Agenda Items**

 **i) Funding Webex Debrief** – Idox will provide access to all alerts on possible funding

opportunities within authorities in the UK. There are currently 579 open grants available for Parish

 Councils. A subscription is payable for this service and it is possible for 3 Councils to join forces

 under one subscription charge. It was agreed that other local Parish Councils in the area should

 be approached to see if they are interested. **Action - YE**

 **ii) Emergency Plan and Box** – Contact details require updating in the Plan. The Emergency Box

 needs checking. The clerk will provide the Chairman with a key and arrange with Mr Ward for

 Parish Councillors to access the barn. The possibility of relocating the box to the Village Hall will

 be looked into. The Clerk will contact Mr Newlove. **Action – YE, MM, AH**

 **iii) Electronic Communication** – it was agreed that ways, other than Facebook and the website,

 should be considered for communicating with parishioners. Mailchimp is an example for which

 email addresses would be needed. The School Newsletter would capture all those households

 with children under the age of 11.

 **028/21 Children’s Playing Field** – there has not been any action at the Playing Field as the entrance to

 field has been flooded. The works are being re-scheduled.

 **029/21**  **To note and approve the Monthly Financial Report for February 2020**

 The report was unavailable as the bank statements had not arrived prior to the meeting.

 **To receive and note expenditure against precept to date** – received and noted.

 **To note and approve any Requests for Payment and any other requests for payments**

 **received:**

 1) Zoom subscription for hosting Parish Council meetings - £10.00

 2) Donation to Parish Newsletter - £50.00

 3) Stationery, ink and postage - £43.75

 Proposed: Cllr Cox Seconded: Cllr Baines. All agreed that the payments be made.

 **030/21 To note and process any Planning Matters**

21/00256/PLF – Erection of a two storey extension to side, single storey extension to rea, porch

 canopy to front and installation of roof lights to rear following demolition of existing extension to

 side – 3 St Vincent’s Close, Sutton upon Derwent YO41 4BW for Mr J Cowley

No comments were made

 **Notices of decisions received:**

None

 **031/21 To hear and note any correspondence**

 i) Parish Newsletter Accounts – to be circulated **Action - YE**

 ii) SuD Tennis Club 50th Anniversary Event – 20th November at York Racecourse. £65 per head.

 Black Tie Ball. Tables available. See Racheal Goode.

 iii) Proposed Combined Mayoral Authority – discussed under Devolution

 **032/21 To conduct any other business by consent of the Chairman**

 i) It was suggested that the Parish Council marks Easter with an event for parishioners to take

 part in. Ideas put forward were ‘Guess how many mini eggs are in the jar’ and ‘Design an Easter

 Card’. It was agreed to go with the mini eggs in a jar. **Action – MM**

 ii) It was reported that there was graffiti on the noticeboard at Gravel Pit Corner and anti-vaccine

 notices in the bus shelter. All have now been cleared.

 **033/21 To fix the date and time of the next meeting.**

 Monday 12th April 2021 at 7.00pm

**Part B**

 **034/21 Clerk’s Salary – request for payments**

1) Clerk’s Salary and Holiday Pay - £420.04

 2) Income Tax - £100.60

 Proposed: Cllr Patient Seconded: Cllr Mowbray

 There being no other business, the meeting closed at 10.22pm.