**Sutton upon Derwent Parish Council**

**Minutes of the Parish Council Meeting**

**held on Monday 19th October 2020 at 7.30pm via Zoom**

**Present:-**

Chair: Cllr M McCaffrey

Councillors: Cllrs A Hardcastle, T Cox, M Lovatt,

Ward Councillors: Cllrs K West

Clerk: Mrs Yvonne Eggleston

**111/20 To record any Apologies for Absence –** Cllrs M Piercy, Ward Cllrs P West, D Sykes

**112/20 To record any Register of Interests –** None

**113/20 To approve the minutes of the previous meeting and release for publication if approved:**

 Proposed: Cllr Cox Seconded: Cllr Hardcastle, that the minutes be approved and signed

 in readiness for publication. All in favour. **Action – YE**

**114/20 Matters raised by parishioners**

 None

**115/20 To discuss any matters arising from the minutes of the previous meeting:**

 **030/20 iii) Weight limit on Sutton Bridge** – there has been no further correspondence from

 Elvington Parish Council.

 It is understood that a diversion is to be set up in Melbourne which may subsequently effect HGVs

 passing though Sutton upon Derwent. The Clerk will ask for further information on where the

 diversion will be placed. **Action – YE**

 **048/20 iii) Wheldrake Ings** – The Countryside Officer, Sam McGivern, was unable to attend the

 meeting. The invitation has been extended to next month.

 The Parish Council has been given to understand that it is not possible to link up the public

 footpaths across Wheldrake Ings in order to make a circuitous route.

 **066/20 i) Flooding/Drainage** – The Parish Council has now received answers to the questions

 put forward. They centre mainly on the pumping capacity of the Pumping Station.

 It was agreed that Cllr Hardcastle will draft further questions on the maintenance and

 improvement of the drainage system. As drainage in Sutton, East Cottingwith and Melbourne is

 ultimately one system, a system wide solution is required rather than maintenance being done

 piecemeal.

 The Clerk will email the Clerk at Melbourne Parish Council and Ward Councillor Leo Hammond

 to discuss a united approach. **Action - YE**

 ERYC will be asked who is responsible for the on-going maintenance of the storm drains.

 Cllr K West will speak to Steve Charlton at ERYC to arrange a meeting. **Action – KW**

 **077/20 iii) Beacon Green Planters** – the Clerk will inform Carter Jonas that it is assumed there

 is no objection as a response has still not been received.

 Cllr Lovatt and the Clerk will arrange to meet with Trevor Lee, the contractor, to discuss the

 placing of raised beds. **Action - YE**

 **090/20 ii) Usage of bin near Sutton Bridge** – No further information on this has been received.

 Cllr K West will ask Cllr P West to pursue the matter with ERYC. **Action – KW, PW**

 **090/20 iii) Hagg Bridge update –** the opening of the bridge has been delayed. It is understood

 that some of the concrete, which has been poured, is defective. Test are currently being carried

 out. The Clerk will contact ERYC for confirmation that the opening will now be February/March

 2021, as reportedly rumoured. **Action - YE**

 **096/20 i) Parish Council vacancies –** advertisements have been placed on the noticeboards.

 Cllr Hardcastle is also posting the vacancies on the website and Facebook.

 **103/20 i) Damaged wall at Sutton Bridge** – the Clerk reported that the temporary barriers have

 now been put back up.

 The landowner has informed the Clerk that it is taking some time to sort out the rebuilding of the

 wall with the insurance company.

 **103/20 ii) Slurry coating of footpaths** – the Clerk will pursue ERYC about the slurry coating as

 some areas are becoming trip hazards. **Action – YE**

 **103/20 iii) Neighbourhood Plan/Parish Plan** – Cllr Lovatt volunteered to take an initial look at

 what is required to draw up a Parish Plan. **Action – ML**

 **115/20 Agenda Items**

 **i) Online Policing Community Catch-up debrief** – Cllr Cox joined the meeting which was poorly

 attended. It was agreed that too short a notice had been given for Parish Councils to obtain

 questions from residents.

 The majority of staff are based in Pocklington but some are now being pulled back to Market

 Weighton.

 Pocklington is a 9-5 station but is operational 24 hours.

 Market Weighton has 1 dedicated Officer plus 8 Patrol Officers, Pocklington has 1 dedicated

 Officer and 2 PSCOs and there is 1 Village/Rural Officer.

 In Pocklington and Market Weighton, the main issue is anti-social behaviour, not drugs. In rural

 areas, farm burglaries and hare coursing are the problems.

 The local Force is hoping to obtain a pro-laser device to help with the fight against speeding.

 It is possible to report instances of speeding online and by phoning 101. Parishioners are

 encouraged to report speeding this way rather than always going through their Parish Council.

 Alternatively residents could report incidents on:

 https:/www.police.uk/pu/contact-the-police/report-a-crime-incident/ or by emailing:

 Helen.mcgill-sanderson@humberside.pnn.police.uk

 This will help the Police build up an evidential base for further measures.

 **ii)** **Defibrillator funding** – the Village Hall Committee has suggested that the Parish Council take

 over the funding and upkeep of the defibrillator at the Village Hall. Costings would be built into the

 precept application to ERYC. Proposed: Cllr Hardcastle Seconded: Cllr McCaffrey

 Cllr Hardcastle will check the expiry date on the batteries. The condition of the box will be

 monitored. Cllr McCaffrey will speak to Yorkshire Ambulance about their obligations for

 maintaining the defibrillator. **Action – AH, MM**

 **iii) Remembrance Sunday** – reduced outdoor services are permitted under the current

 Coronavirus restrictions. The Clerk will speak to the Church Wardens. The Parish Council will lay

 a wreath as in previous years. Mr Smallwood will be asked if he would be kind enough to jet wash

 the memorial. **Action – YE**

**116/20 Children’s Playing Field Work Group**

 i) Annual Inspection Report – no majors works are required. Cllr McCaffrey will obtain some

 quotes to have the minor works that are required to be carried out.

 ii) Area of concern – a satisfactory quote has been received from the contractor and he has been

 instructed to carry out the work.

iii) Funding – the Clerk is waiting for ERYC to come back to her.

**117/20**  **To note and approve the Monthly Financial Report for September 2020**

 Proposed: Cllr Cox Seconded: Cllr McCaffrey. All agreed.

 The Clerk will pp them on the Chairman’s behalf.

 **To receive and note expenditure against precept to date** – received and noted.

 **To note and approve any Requests for Payment and any other requests for payments**

 **received:**

1. Clerk’s salary - £228.90
2. Income Tax - £52.60

3) Playing Field grant (2nd instalment) - £600.00

4) Playing Field grass cutting precept monies (2nd instalment) - £425.00

5) Annual Inspection Report - £90.00

 Proposed: Cllr Cox Seconded: Cllr Lovatt. All agreed that the payments be made.

 A Resolution Board was held to agree that the Bank Mandate Amendment Form, in the absence

 of a second signatory, be signed by only one signatory.

 Proposed: Cllr Cox Seconded: Cllr McCaffrey All agreed

 **118/20 To note and process any Planning Matters**

 None

 **Notice of decisions received**

 **Erection of a single storey extension to rear – Orchard Liveries, High Lane, Sutton upon**

 **Derwent YO41 4BY for Mr & Mrs S Hollingworth – 20/02663/PLF**

Approved

 **Submission of details required by Condition 5 (parking provision) and 6 (discharge of foul**

 **and surface water) of planning permission 19/02396/OUT – Land east of 2 Wheelwright**

 **Close, Main Street, Sutton upon Derwent, YO41 4JZ for Mr & Mrs Mahon –**

 **20/30283/CONDET**

 Approved

 **119/20 To hear and note any correspondence**

 None

 **120/20 To conduct any other business by consent of the Chairman**

 i) Halloween – parents in the village are organising an event where the children decorate a

 Halloween window. Cllr Hardcastle will promote it on the village’s social media sites. It was

 proposed that children submit a photo of their window to the Clerk. The Parish Council will then

 award a £20 Waterstones e-voucher for the best submission. Proposed: Cllr McCaffrey

 Seconded: Cllr Cox

 This will provide an opportunity to promote awareness of the Parish Council.

 An events calendar will be set up and made an agenda item.

 It is hoped to hold a Christmas event. Parish Councillors to bring ideas to the next meeting.

 **Action – All**

Parish Council meetings ae currently being held on Zoom and are being hosted by the Clerk. As

 there is a cost for this, Cllr McCaffrey proposed that the Parish Council made a contribution of

 £10.00 towards the cost. Proposed: Cllr McCaffrey Seconded; Cllr Cox

 **121/20 To fix the date and time of the next meeting.**

 Monday 16th November 2020.

 There being no other business, the meeting closed at 10.02pm.